

**APPLICATION FOR SPECIAL PERMIT TO SELL ALCOHOLIC BEVERAGES AT A  
SPECIAL EVENT ON DESIGNATED PREMISES**

Complete one copy of this application and submit to city auditor prior to your event. The city council meets at 7pm on the second Monday of each month. If you miss the regularly scheduled meeting you need to contact the city auditor and schedule a special meeting to approve the application. All costs of the special meeting must be paid for by the applicant.

STATE OF NORTH DAKOTA

COUNTY OF MORTON

\_\_\_\_\_, after being first sworn to oath, answers the following questions:

1. Name of licensee \_\_\_\_\_
2. Name of business \_\_\_\_\_
3. Mailing address \_\_\_\_\_
4. State alcoholic beverage license number \_\_\_\_\_
5. New Salem license number \_\_\_\_\_
6. Date of special event \_\_\_\_\_
7. Describe special event fully \_\_\_\_\_  
\_\_\_\_\_

LOCAL FEE \$ 25.00

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
LICENSEE

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
NOTARY PUBLIC

This above named licensee is hereby authorized to sell alcoholic beverages in accordance with the law and ordinances at the premises and on the date(s) set forth in this application subject to such rules and regulations as have been established.

Approved \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
CITY AUDITOR

***Event to be held within the City limits of New Salem.***

- 1. Address liquor license is to be transferred to**

\_\_\_\_\_.

- 2. Name of the building where the event will be held**

\_\_\_\_\_.

- 3. Does the premises meet the local and state requirements regarding sanitation and safety. ( ) yes ( ) no**

- 4. Will there be adequate and qualified security at this event?  
( ) yes ( ) no**

- 5. Describe in detail the name of the security company hired and the number of officers that will be at the event.**

\_\_\_\_\_  
\_\_\_\_\_

- 6. Draw a clear and understandable floor plan of the premises. Show all exits, bars, dining areas (if any), beverages coolers and beverage storage area. Indicate which are solid walls, half walls, dividers and moveable partitions. If any area is enclosed by fences or the other dividers explain in detail.**